

AV WAREHOUSE TECHNICIAN

Overview

MeyerPro Inc. is a premier provider of audio-visual services and broadcast solutions, specializing in corporate, entertainment, and live event sectors. Since its founding in 1984, the company has consistently delivered industry-leading creativity, expertise, and technology to the Pacific Northwest. Over the years, MeyerPro has experienced significant growth, expanding its reach to serve clients across multiple states and internationally.

We are seeking a full-time AV Warehouse Technician to join our Portland team. This entry-level role offers growth potential and opportunities for AV skills training for the right person. The position supports technicians and project managers through accurate pulls, returns, basic QC, deliveries/pickups, and warehouse organization. MeyerPro is committed to excellent customer service internally and externally, and employees are expected to uphold this standard.

Responsibilities

- Pull equipment for shows and will-call rentals; stage, label, and verify orders against pull sheets.
- Check gear back into inventory after events; perform basic QC (function tests, note damage/missing items) and restock to proper locations.
- Complete deliveries and pickups for shows, rentals, and subrentals using a van or non-CDL box truck.
- Handle shipping and receiving; verify counts, process RMAs/returns, and update records in rental/inventory systems.
- Participate in loading and unloading gear from delivery vehicles.
- Maintain clean, organized, and safe warehouse spaces; support general shop tasks (case maintenance, cable management, palletizing).
- Assist with new equipment intake, asset tagging, and data entry in rental/inventory software.
- Communicate professionally with clients, venues, drivers, technicians, and internal teams regarding schedules, changes, and order readiness.
- Other duties as assigned.

Qualifications

- Team-oriented mindset focused on MeyerPro's and our clients' best interests.
- Strong organization and attention to detail; able to prioritize in a fast-paced, changing environment.

- Valid driver's license; comfortable operating a van or non-CDL box truck with a safe driving approach.
- Forklift certified or willing to be trained/certified (company provided).
- Basic computer proficiency; familiarity with rental/inventory software and mobile routing/scanning apps is a plus.
- Professional, courteous communication with clients, venues, and internal teams.
- Knowledge of basic load securement and dock/venue procedures preferred.
- Ability to lift and carry up to 75 lbs and maneuver road cases/material-handling equipment.
- Schedule flexibility—able to work early mornings, evenings, and weekends as needed based on event schedules.

Benefits

- Premium Medical Insurance
- Premium Dental Insurance
- Annual Vacation Pay
- Sick Pay
- Seven paid Holidays per year
- One paid floating holiday per year
- Cell Phone monthly stipend
- 401K eligibility after 6 months of service

MeyerPro Inc. is an Equal Opportunity Employer. If you feel like this position would be a good fit for you, please email a resume and cover letter to jobs@meyerproinc.com.

This position has a range of \$22 - \$26 per hour with overtime possibilities.